



Fairfield International Academy Tuition Fee Policies, 2023-2024

Tuition Fees

	Annual (1 Payment)*	Termly (3 Payments)
Prep School (K - Grade 6)	J\$ 940,500	J\$ 330,000
High School (Grades 7 - 12)	US\$ 11,400	US\$ 4,000

*Discount of 5% applied if annual tuition is paid in full by August 1

Prep School Students (K - Grade 6) are required to purchase their own books (currently supplied via the school) and these are not included in the tuition fees.

Other incidental charges will be applied as necessary including, but not limited to, uniforms, extracurricular activities, school trips, sports participation, external examination fees, etc.

One Time Fees for All New K-12 Students & Families

	High	Prep
Application Fee [due at the time of application]	US\$ 160	J\$ 24,800
Enrollment Fee [due upon official acceptance by Head Principal]	US\$ 1,500	J\$ 232,500
Futures Fee [for capital development fund; due upon official acceptance by Head Principal]	US\$ 300	J\$ 46,500

Deposits for Incoming Kindergarten and Grade 7 Students

Deposit of 30% of the first (August 1st) payment is required for accepted Kindergarten (Cottage) and Grade 7 students by July 1st to reserve their spots. These deposits will be offset towards the August 1st invoice. If deposit is not received by July 1st, the space is not considered confirmed and FIA reserves the right to offer the space to another student.



1) Tuition Payment Dates

Tuition payments are due on the following dates:

August 1, 2023
January 1, 2024
April 1, 2024

2) Payment of Tuition Fees

- a) School fees may be paid in one annual payment or in 3 termly payments
- b) Payments must be made to the specific bank accounts listed on the invoice, which differ for Prep and High.
- c) Payment must be made either by (1) deposit at the bank in person (2) online bank transfer (3) credit card payment at the school (3% fee will be applied). No other form of payment (including cash, cheque) will be accepted at the school campus.

FIA **High School** Bank Account for Payments

Account Name: Fairfield International Academy Ltd;
Bank & Branch: Sagicor Bank Fairview Branch
Account #: 5503359377
Currency: USD

FIA **Prep School** Bank Account for Payments

Account Name: Fairfield International Academy Ltd;
Bank & Branch: Sagicor Bank Fairview Branch
Account #: 5504074357
Currency: JMD

- d) Confirmation of payment must be submitted via email to accounts@fairfieldacademyja.com Failure to notify the school of payments in the manner outlined above may result in the payment not being applied to your balance.
- e) Invoices for tuition fees paid annually are due and payable in full on or before August 1 2024. If payment in full is not received on this date, fees will automatically transfer to termly billing

3) Payment of Other Fees & Charges



- a) Invoices for all other charges including but not limited to books, uniforms, extracurricular activities, school trips, sports participation, external examination fees, after school care and external examinations, are due and payable on receipt.

4) Outstanding Fees

- a) It is the parent/guardian's responsibility to ensure fees are paid on time.
- b) Failure to pay fees by the due date may result in the school having to exclude the student from classes.
- c) Reports, transcripts, examination results and other references will be withheld pending payment of any or all outstanding fees.
- d) Students who have outstanding school fees at the end of an academic year may not be admitted to the following school year.
- e) Should parents/guardians encounter any difficulty in meeting payment dates they are encouraged to meet with the Business Manager and, in exceptional circumstances, a special payment arrangement may be made.
- f) In the event that a parent/guardian fails to meet the payment deadlines agreed in any special arrangement, the entire outstanding amount becomes due and payable immediately.

5) Notice of Withdrawal

- a) If a parent/guardian wishes to withdraw a child from school a full term's notice must be received in writing. If such notice is not received a full term's fee is due and payable immediately in lieu of notice.
- b) A Student Withdrawal Form must be completed and submitted as confirmation of withdrawal.

6) Discounts

- a) Discounts are specific to High and Prep.
- b) High - 10% discount is given on tuition fees for the second and subsequent children of the same family attending FIA High at the same time.
- c) Prep - 10% discount is given on tuition fees for the third and subsequent children of the same family attending FIA Prep at the same time.